

Northwest Nazarene University Center for Professional Development <u>CPD@nnu.edu</u> | 208-467-8439 Online Registration Instructions

If you encounter any difficulties with our online registration system, please contact our office, and we will assist you.



<u>PLEASE NOTE:</u> - Teachers MUST check with their school district regarding approval/acceptance of graduate credits.

EDIM51303 - IMSE Comprehensive OG Plus Training (Dyslexia Training for Renewal)

Please follow these instructions to apply for graduate credits:

- 1. Copy and paste the link below: <u>https://pdlearn.nnu.edu/modules/shop/index.html?action=section&OfferingID=3</u> <u>586177</u>
- 2. Click the button "Register Me."
- 3. The credits will be added to your cart. Click "Checkout."
- 4. Click the button "Create Account."
- 5. Once you have created an account, it will take you back to the login page.
- 6. Complete the "Checkout-Missing Infomation" page.
- 7. On the Payment Checkout page, click "Proceed."
 - a. On the following page, you must check the box to agree to their Terms and Conditions. Then click "Pay Now."
- 8. You will be redirected to a payment page.
- 9. Once you have paid, submit your IMSE certificate of completion here: <u>IMSE Certificate Submission</u>.
- 10. Your grade will be posted within 3 business days. Once your grade has been posted, you can request your free transcript here: <u>NNU Transcript</u> <u>Request Link</u>.

2000 Town Center, Suite 2000 Southfield, MI 48075