



Practicum Information Packet

2022-2023



institute for
multi-sensory
education

Why Educators and Districts Choose the IMSE Practicum

- The IMSE practicum provides support in implementing IMSE OG strategies with fidelity. Educators will be able to ask questions, receive resources, and receive feedback as they implement Orton-Gillingham strategies with their students.
- Graduates will be listed on the IMSE website as a certified IMSE OG educator/tutor.
- Graduates have the opportunity to be listed on the Learning Ally website as an OG certified educator/tutor.
- Educators that complete one practicum may use their practicum to apply for the CERI Structured Literacy Interventionist certificate.
- Graduates may have opportunities to apply to be an IMSE instructor, practicum supervisor, or district practicum supervisor.

IMSE Practicum FAQ

AM I ELIGIBLE TO APPLY?

Candidates must possess either a current and valid teaching certificate (or other educational licensure) **or** a minimum of a Bachelor's degree in education (teaching, speech and language therapy, occupational therapy, social work, psychology) **and** proof of current employment in an education setting with background checks. A letter from the school on letterhead stating that the applicant is currently employed and has passed the background check will be uploaded in place of the license.

If a candidate has a Bachelor's degree but does not meet all of the above requirements, they may contact certification@imse.com and request a waiver form.

COMPREHENSIVE / COMPREHENSIVE ORTON-GILLINGHAM PLUS PRACTICUM

Participants must have completed the Comprehensive course or Comprehensive Orton-Gillingham Plus and the Phonological Awareness course. The PA course is offered as a live virtual course or as an asynchronous course. If you choose to take it asynchronously, you are required to pass a quiz in order to receive a certificate of completion. Applicants will get two chances to pass the quiz. Without the certificate of completion you are not eligible to purchase graduate credits or to apply for the practicum. We are offering the live virtual PA course a few times each month. <https://imse.com/training/>. Applicants are able to purchase the asynchronous course and complete it at their convenience.

INTERMEDIATE PRACTICUM

Participants must have completed the Intermediate course.

Participants who have **ONLY** taken Morphology Plus are not eligible for an IMSE practicum unless a participant has already been **CERTIFIED** in the comprehensive practicum. If participants have already completed the comprehensive practicum, the Morphology Plus course may be used to apply for a second practicum for the specialist certification.

Participants must apply within 24 months of completing the required training. If it has been over 24 months, participants will be required to complete a full five day review but will receive a discount. The review course is \$975. To purchase the review course, participants must email certification@imse.com.

WHAT DO I NEED TO HAVE TO APPLY?

1. You will need to have two letters of recommendation. One should come from an administrator or supervisor. The other can be from a co-worker or parent of a student.
2. A valid education license or proof of a background check (confirmation from your school on letterhead or an FBI level background check.)
3. Transcripts from your University (these may be copies)

These may be collected ahead of time and uploaded once the enrollment window opens.

***Participants will need to complete a literacy knowledge quiz prior to submitting an application.** The link will be on your application page and will not be available until you apply. This quiz is untimed and open-book. Participants are only permitted one attempt and must score at least 80% to apply for the IMSE practicum.

WHEN CAN I APPLY?

Participants may apply for the IMSE practicum during the enrollment window: **8/1-9/30** (or until the practicum becomes full). The application will not be available until **8/1** but applicants should gather needed documents ahead of time.

HOW DO I APPLY?

You may submit your application online by logging into your IMSE profile at www.imse.com, during the open enrollment period listed below. The button to begin the application is under 'My Certifications'. You will be notified of acceptance no later than 10/15/2022. *You will be assigned a Practicum Supervisor at the time of acceptance.*

Open Application Period: **August 1st through Sept. 30th**

****IMSE will only allow a certain number of applicants per application period.** Please try to get in your application as soon as possible. Once the maximum number of submitted applications is reached, applicants will be placed on a waitlist. If all submitted applications get approved, the waitlist will be cleared, and no more participants will be accepted. Those individuals not accepted will need to reapply during the next enrollment period. Participants will not be charged an application fee while on the waitlist.

WHEN WILL I FIND OUT IF I WAS ACCEPTED INTO THE PRACTICUM?

Candidates will receive an approval or denial letter via email no later than **10/15**. Please check your spam email if you don't receive an email after two weeks of closing.

HOW LONG WILL THE PRACTICUM TAKE?

The practicum will take a minimum of six months and must be completed within 12 months. Participants should have access to their practicum student for **12 months without interruption**.

CAN I USE IMSE OG STRATEGIES WITHOUT BEING CERTIFIED?

The practicum/certification is not required to implement IMSE OG strategies with students. Teachers may implement these strategies with students after completing an IMSE course. Although certification is not a requirement, some educators wish to pursue certification to meet their professional or personal goals.

CAN I WORK WITH STUDENTS VIRTUALLY?

Yes, IMSE practicum participants can work with students in person or virtually.

IF A DISTRICT PAYS AHEAD OF TIME, CAN IMSE HOLD SLOTS FOR THEIR EDUCATORS?

IMSE has limited slots in this competitive program. Therefore, slots can't be held for applicants. Each applicant must apply for the practicum and their application will be reviewed. If all available slots are filled by the time the applicant applies, IMSE will provide a full refund.

HOW MUCH DOES THE PRACTICUM COST?

Total cost \$1975

A nonrefundable, \$100 fee will be assessed for the application fee (regardless of acceptance).

In addition to the application fee, if paid in full, the practicum cost is \$1875 which includes video observations. This must be paid by the time you submit your first lesson. If an accepted student quits before any observations, a portion of the cost can be refunded. Contact Heather Manley at heather.manley@imse.com for more information. Participants may also have the option of breaking up payments by paying with PayPal.

If an applicant does not pass the literacy knowledge quiz and requires an Online Coaching session, each session is \$250.

If a participant receives an "ineffective rating" twice on the same strategy, the participant must complete a practicum tutorial which will cost an additional \$175 in order to continue with the practicum.

More than two ineffective scores may result in removal from the practicum

In addition to reading all IMSE materials and books included in your trainings, there are three required readings due over the course of the practicum. IMSE will provide the expectations packet upon acceptance but participants must purchase or borrow the two books listed below.

HOW MUCH DOES THE PRACTICUM COST?

Comprehensive Practicum:

- Overcoming Dyslexia by Sally Shaywitz
- Uncovering the Logic of English by Denise Eide

Intermediate Practicum:

- Equipped for Reading Success by David Kilpatrick
- Reciprocal Teaching at Work by Lori Oczkus

Practicum Requirements*

(Failure to follow any of the below requirements could result in an incomplete practicum.)

After completing the online practicum application process and upon acceptance into the practicum, candidates must:

- Complete 25, weekly lesson plans (that represent two hours of instruction). Lessons may involve a small group, whole class or individual student. The lessons should be done with the same student, group of students, or class throughout the entire practicum. It is HIGHLY recommended that you choose at least two students (near the same ability) for the practicum, in case one student moves or discontinues.
 - The practicum is a minimum of six months and a maximum of 12 months (or longer if mastery is not shown).
 - You should have access to the same student(s) for a full year in order to complete the practicum. Summer break should not interfere with the practicum. Keep this in mind when choosing a student(s) for the practicum.
 - You may need to tutor over the summer months to fulfill your requirements. Failure to meet this requirement could result in an incomplete practicum.
- Participants must complete all lessons within 12 months of approval date. (See NonFulfillment Procedures)
 - Lessons are submitted one at a time with feedback given for each.
 - Participants must submit one plan per week without gaps in submissions.
 - Participants will be given a one year subscription to Interactive OG and the online refresher, free of charge for use with the practicum. Participants will read and abide by all IMSE Practicum Expectations, as well as recommendations from the assigned Practicum Supervisor.
- Administer ongoing progress monitoring. Acadience Reading K-6 is preferred for progress monitoring and benchmark assessments for fluency. Here is a link to download the manual and student forms for free: <http://www.acadiencelearning.org/acadience-reading-materials-download/>
- If you are currently using DIBELS 8th Edition, you may choose to use this for progress monitoring and benchmark assessments for fluency. Here is a link to download DIBELS 8th edition materials: <https://dibels.uoregon.edu/materials/dibels>
- If your district uses a different fluency benchmark, contact IMSE for approval.
- Write and submit an assessment report(s) on your student(s). This must be completed prior to notification of acceptance. This will allow participants to begin as soon as they are notified.
- Complete Learning Outcomes as well as required readings.
- Pass the KPEERI exam.
 - Participants should plan on taking the KPEERI exam as soon as possible after they complete their other practicum requirements.
 - They must pass the KPEERI exam within six months of submitting their final assessment report.
- This practicum requires knowledge on the use of technology including uploading PDF lessons, recording lessons and uploading links to videos.

SELECTING STUDENTS

Participants may work with one student or a group of students. The students must be seen at one time and must be working off the same lesson plan. Students may be seen virtually or in person. You must see the student at least two hours per week and have access to your student for 12 months. The practicum usually takes 6-12 months.

Students must be at least five years of age by **8/1/2021**.

Participants may use family members but still should provide written consent for participation in the practicum.

Comprehensive students should demonstrate a need for at least 25 weeks worth of instruction on skills related to the practicum you are completing.

Intermediate students should have mastered basic phonics sound/symbol correspondences (c-blends). These students should be able to participate in lessons that focus on spelling rules and morphology.

Your supervisor will review your assessment report and let participants know if they feel this student will be appropriate for the practicum. If it is determined that the student is not appropriate, the participant must select another student.

GRADUATE CREDIT

Upon completion of the practicum, you are eligible to purchase three graduate credits. Application directions will be provided with your practicum exit documents. If you have questions, please email credits@imse.com.

DISCLAIMER *

The policies, regulations, procedures, and fees in this document are subject to change without prior notice, if necessary; to keep in compliance with the Institute for Multi-Sensory Education.

The Institute for Multi-Sensory Education reserves the right to change curricula, rules, fees, and other requirements, of whatever type, for the betterment of the practicum.

Nonrefundable application fee will be processed regardless of acceptance into the practicum.

Upon completion of the practicum, candidates are certified to teach students in the OG methodology. Candidates are not certified or permitted to teach other educators/instructors how to implement IMSE's OG. All materials are copyrighted and solely owned by IMSE.

Unlawful use of our materials is not permitted. Anyone interested in pursuing a career as an IMSE OG Instructor can send their resumes amy.gulley@imse.com.

Failure to comply with any of the requirements of IMSE's practicum may result in removal from the practicum. Free IOG and other provided resources are only available to those actively enrolled in the practicum.

If you have any further questions about certification or the practicum process, please contact IMSE at **800-646-9788** or email certification@imse.com.



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